



Saskatchewan Indian Cultural Centre

305 - 255 Grasswood Rd. E.  
Saskatoon, SK. S7T 0K1

## POSITION DESCRIPTION

---

**Job Title:** LANGUAGE DEVELOPER      **Reports to:** PRESIDENT  
**Job Classification**      A250      **Salary Range:** TBD

---

### Job Summary:

The Language Developer is an essential and active member of the Language Development Team and is responsible for research, development and quality control of all the language resource products and services within the department. Working in close collaboration with the other directorates within the organization the Language Developer will oversee new product development, product enhancements and special projects in advancing First Nation Languages. As a senior member of the development team the senior Language Developer will assist with the development of junior language developers.

### Qualifications:

- Bachelor of Education or Linguistics Degree or a teaching certificate
- Experience as a language instructor
- Fluency and ability to interpret and translate for the First Nation language
- Knowledge of the writing system with the various dialects of the First Nation language
- Previous experience working with First Nations is an asset

### Skills and Abilities:

- Must possess extensive knowledge of the language group cultural practices, traditions and cultural protocols, while maintaining the highest ethical standards.
- Must be able to function in a computerized environment. Possess an excellent knowledge of the current Microsoft Office software, including word processing, spreadsheet, database, and presentation computer programs required.
- Skills and specialist experience in curriculum development and evaluation, of language curriculum and materials for teachers, training and professional development.
- Demonstrate skill in writing research reports, abstracts, and related materials, as well as skill in using electronic and library resources for research purposes, while maintaining the highest respect to cultural and ethical protocols.
- Must possess skills in teaching and the transference of knowledge by helping others in goal setting, planning, and skill development.
- Must be efficient, organized and punctual.

Please forward your resume listing 3 references along with a covering letter to:

Saskatchewan Indian Cultural Centre  
Attention: Human Resources  
305 – 2555 Grasswood Road East  
Saskatoon, SK S7T 0K1

Phone: 306-244-1146  
Fax: 306-955-3577  
Email: [hr@sicc.sk.ca](mailto:hr@sicc.sk.ca)